

Township of Franklin  
Board of Education  
Regular Meeting  
October 17, 2007  
7:00 p.m.  
Administration Building

The Regular Meeting of the Township of Franklin Board of Education was called to order on the above date and time.

The meeting was called to order by Mr. Stanley S. Evans, Jr., Board President, who made the following statement: "The chair declares that, in accordance with the New Jersey Open Public Meetings Act, adequate public notice of this meeting has been provided in accordance with statute by the Secretary of the Board of Education."

CALL TO ORDER

The flag salute was held at this time.

FLAG SALUTE

The following members were present at roll call: Mr. Norman F. Merckx, Jr., Mrs. Kimberly Kelly, Mrs. Barbara Ciancaglini, Mr. Glenn J. McCormick, Sr., Mrs. Sandra L. Coulbourn, Miss Marie J. Grochowski and Mr. Stanley S. Evans, Jr. Also present were Dr. Barbara R. Morella, Interim Superintendent, Mrs. Elizabeth A. DiPietro, School Business Administrator/Board Secretary, and B. Michael Borelli, Board Solicitor.

ROLL CALL

Mr. Harold R. Atkinson was absent at roll call but arrived at 7:07 p.m.

Mrs. Tina M. Toy was absent.

The following names were listed in the Attendance Register:

ATTENDANCE REGISTER

| <u>Name</u>      | <u>Address</u>      |
|------------------|---------------------|
| Anthony Ettore   | Janvier School      |
| Robert Weigelt   | Reutter School      |
| Betty DuBrink    | Lake School         |
| John Stagliano   | Reutter School/TFEA |
| Donna Herrschaft |                     |
| Irene Klepac     | TFEA                |
| Sheila Vaughn    | TFEA                |
| Barry Carione    |                     |
| Mrs. Duble       | Franklin Township   |
| Joanne Lucas     | Franklin Township   |
| Michael Kozak    |                     |
| Barbara Earl     |                     |
| Rich Dantinne    | Main Road School    |
| Deborah Neri     | TFEA                |
| Margie Green     |                     |

Mr. Richard Dantinne, Principal at Main Road School, Mr. Anthony Ettore, Principal at Mary F. Janvier School and Mr. Robert Weigelt, Principal at Caroline L. Reutter School, presented the 2007-2008 School Level Planning Objectives for their respective schools.

PRESENTATION - 2007-2008  
SCHOOL LEVEL PLANNING  
OBJECTIVES

Mr. Atkinson arrived during the above presentation.

At 8:13 p.m., the Board recessed for five minutes.

Miss Grochowski moved, Mrs. Ciancaglini made a motion to open the public hearing.

PUBLIC HEARING - ANNUAL REPORT 2006-2007

Motion carried unanimously.

Dr. Morella opened the public hearing at 8:25 p.m. with the following statement: "This public hearing is specifically conducted to fulfill the district's legal obligation to present school violence and vandalism information to the public and to conduct a public hearing on the report."

|                                |          |
|--------------------------------|----------|
| Violence                       | 14       |
| Vandalism                      | 4        |
| Weapons                        | 2        |
| Substance Abuse                | <u>0</u> |
| Total                          | 20       |
| Cost of Vandalism              | \$0      |
| Police notified (no complaint) |          |
| Police notified (complaint)    |          |

Dr. Morella reviewed the following summary with the Board and with the public. Copies of the summary were made available for the Board and the public.

Comments/Discussion:

Dr. Morella explained that the two counts of weapons were at Caroline L. Reutter School and Main Road School. The incident at CLR involved a plastic butter knife. The student claimed that the plastic knife fell into the book bag. The student put the plastic knife in the desk and another student saw it and told the teacher. The incident at MR involved a buck knife which was in the backpack on the bus. The student said that an older sibling put it in the backpack. The bus driver took the knife and gave it to the principal, who called the parent. The student was suspended.

The terroristic threat involved a student who became angry and threatened to harm another student and the school. That student is receiving education at another institution.

Although there were 22 short-term suspensions, this is not a bad report compared to other districts.

The official Violence/Vandalism report was filed with the N.J. Department of Education.

Public Comments:

Cindy Merckx - Shared with the Board of Education a letter she found in her mailbox, authored by John Stagliano, TFEA President, and addressed to the teaching staff.

John Stagliano - Explained that the intent of his letter was to alert teachers of the need to keep records for self protection, not to make negative evaluations of the administration. He explained that his choice of words may not have been the best and that in his 17 years experience in this district, he is not aware of any situation that was not handled correctly and has never seen the administration 'ignore' a problem.

The Board assured the public that incidents are brought to the Board's attention and that the Board does not take any of these situations lightly. The expectation is that any staff member aware of a situation not being addressed bring it to the Board's attention, not just write a letter of concern to the staff only.

Dr. Morella again indicated that the report of violence and vandalism which was the subject of the public hearing was for the 2006-2007 school year.

Miss Grochowski moved, Mrs. Ciancaglini made a motion to close the public hearing.

Motion carried unanimously.

The public hearing was closed at 8:46 p.m.

Miss Grochowski moved, Mr. Atkinson seconded a motion to acknowledge receipt of all communications, and order that they be filed or forwarded to the appropriate committee.

COMMUNICATIONS

Motion carried unanimously.

The Superintendent reported:

SUPERINTENDENT'S  
REPORT

Statistical and Informational Report as of September 30, 2007

- Enrollment: 1483
- Tuition Placement: 15
- Student Attendance:
  - CLR - 97.54%
  - Lake - 95.00%
  - MR - 97.33%
  - MFJ - 97.33%
- Student Suspensions
  - CLR - 0
  - Lake - 0
  - MR - 0
  - MFJ- 0

Fire drills were held at each school in accordance with state law.  
Employee Attendance: 97.4% year-to-date

Committee Agendas

Curriculum - Tonight, approval is being requested for the 2007-2008 School Level Planning Objectives and the 2006-2007 Quality Assurance Annual Report. Also, approval is being requested for a free holiday lunch for students and employees to be held on Wednesday, Dec. 12, 2007. Approval is requested for the homeless student tuition contract agreements for the 2007-2008 school year and for two after-school enrichment programs.

Personnel - Approval is being requested for substitute employment, for a leave of absence request and an intermittent Family and Medical Leave request. Also, approval is sought for the employment of the Superintendent of Schools. Approval is requested for a home instruction/special education teacher consultant, the 2007-2008 nurse assignment plan, for food service employment, student placement field experience, and the resolution - authorization for emergent hiring pending completion of the criminal history check.

School Violence Awareness Week - Each school has planned activities for the week.

American Education Week - The parent visitation schedule is planned: November 13, 2007 - Janvier and Lake Schools, hours - 9:30 a.m. - 11:30 a.m., 1:30 p.m. - 3:00 p.m. kindergarten in p.m. and preschool; Reutter and Main Road Schools - 8:30 a.m. - 11:00 a.m.

Nurse Assignment Plan 2007-2008 - A full-time certified nurse is at each building. A registered nurse is assigned to Lake (p.m. session) under the direction of Main Road certified school nurse.

1. Duties are permitted under her professional license
2. Excluded for communicable diseases
3. Inadequate immunization - after consulting with certified school nurse
4. Discusses substitute nursing coverage (all schools covered at all times.)

Quality Assurance Annual Report (QAAR), 2006-2007: The report is presented tonight for Board of Education approval. The contents of the report are as follows: Implementation of School Level Plans, Achievement of Performance Level Objectives, N.J. School Report Card, Professional Development Activities, Condition of Educational Facilities, Status of Mandated Program Reviews, Community Support, Assignment Plan for Certified and Non-Certified Nurses, Substance Abuse Prevention Program, Violence and Vandalism Reporting, and School Safety Plans. (Dr. Morella reviewed the contents of the QAAR.)

The School Business Administrator reported:

SCHOOL BUSINESS  
ADMINISTRATOR/BOARD  
SECRETARY'S REPORT

Finance

- The Board Secretary's Report and Treasurer's Report for the month ending September 30, 2007 have been completed and show the same overall cash balance. Also, there are no budgetary line item over-expenditures as of September 30, 2007.

Mrs. Ciancaglini, Gloucester County School Boards Association representative, reported that the mandated training on Friday at the October NJSBA Convention is full. The next available training is on Dec. 6, 2007 at the County Office. The board members were asked to let Mrs. Ciancaglini know if they'd be attending

GCSBA REPORT

Audience participation:

**AUDIENCE PARTICIPATION**

Deborah Neri (Teacher) - Expressed concern about the negative impact NCLB standards have on special needs students. Instead of celebrating accomplishments, students may be stigmatized. She does not agree with the NCLB assessments.

Audience participation ended.

Miss Grochowski moved, Mrs. Kelly seconded a motion to approve the following Curriculum Committee items:

**CURRICULUM COMMITTEE**

- 1. School Level Planning Objectives, 2. Quality Assurance Annual Report (QAAR) Acceptance, 3. Holiday Lunch, 4. Homeless Tuition Contract Agreement - Received, 5. Student Tuition Placement - 2007-2008 (Revised), 6. After School Enrichment Program Activities (Revised)

Motion carried unanimously.

- 1. Move to approve the following 2007-2008 School Level Planning Objectives:

**SCHOOL LEVEL PLANNING OBJECTIVES**

| School        | Principal   | Years | Pupil Performance/Behavior Objectives  |
|---------------|-------------|-------|--|
| M. F. Janvier | Mr. Ettore  | 07-08 | By the spring of 2008, due to the implementation of fluency development lessons, at risk grade two Language Arts/Literacy students will increase oral reading fluency and word count per minute scores by at least 75 percent from September, 2007 benchmark administration to the final one administered in June, 2008.   |
| M. F. Janvier | Mr. Ettore  | 07-09 | By the spring of 2009, due to the use of Six Trait writing techniques and the Four Square graphic organizer, grade two students will improve in their ability to write in response to a picture prompt. Standard and level of achievement to be determined by June, 2008.  |
| C. L. Reutter | Mr. Weigelt | 07-09 | By June 2009, as a result of using strategies to improve reading comprehension and the diagnostic data from the Measure of Academic Progress assessment test, fourth grade students will demonstrate improved proficiency in reading comprehension as measured by a pre and post testing using the MAP assessment. Standard and level of achievement to be determined by June, 2008. |
| C. L. Reutter | Mr. Weigelt | 07-09 | By June 2009, as a result of using strategies to improve oral reading fluency, third grade students will demonstrate improved proficiency in oral reading fluency as measured by a timed oral reading assessment. Standard and level of achievement to be determined by June, 2008.  |

| School    | Principal   | Years | Pupil Performance/Behavior Objectives  |
|-----------|-------------|-------|--|
| Main Road | Mr. Dantine | 07-08 | By June 2008, as a result of using strategies to improve student performance in the area of LAL, special education students in grades 3,4 and 5 will achieve adequate yearly progress (75 percent proficient or above), or reach "SafeHarbor" by achieving a 10 percent decrease in the failure rate.          |
| Main Road | Mr. Dantine | 07-08 | By June 2008, as a result of using strategies to improve student performance in the area of mathematics, special education students in grade 3,4, and 5 will achieve adequate yearly progress (75 percent proficient or above), or reach "Safe Harbor" by achieving a 10 percent decrease in the failure rate. |

2. Move to accept the 2006-2007 Quality Assurance Annual Report as presented by the Superintendent. QAAR ACCEPTANCE
  
3. Move to approve a free holiday lunch for students and regular employees to be held on Wednesday, December 12, 2007. HOLIDAY LUNCH
  
4. Move to approve a homeless student Tuition Contract Agreements for the 2007-2008 school year as follows: HOMELESS TUITION CONTRACT AGREEMENTS - RECEIVED

| Student | Grade/Classification | School | District Received From  | Tuition       | Effective Date |
|---------|----------------------|--------|---|---------------|----------------|
| S.B.    | 5/ED                 | MR     | Therapeutic Home Placement Pd by the State Dept.                                    | \$16,548      | 9/27/07        |
| A.F.    | 5/MD                 | CLR    | Therapeutic Home Placement Pd by the State Dept.                                    | \$17,854      | 9/5/07         |
| J.H.    | 5/SLD                | MR     | Therapeutic Home Placement Pd by the State Dept.                                    | \$16,548      | 9/5/07         |
| A.R.    | 3/SLD                | CLR    | Therapeutic Home Placement Pd by the State Dept.                                    | \$16,548 +ESY | 9/5/07         |
| R.A.    | 2                    | MFJ    | Gloucester City Schools   | \$8,504       | 9/5/07         |
| A.B.    | 6                    | MR     | Elmer Borough School District   | \$7,629       | 9/5/07         |
| J.C.    | 3                    | MR     | Upper Pittsgrove  | \$8,504       | 9/10/07        |
| J.C.    | 2                    | MFJ    | Millville School District   | \$8,504       | 9/24/07        |
| M.C.    | K                    | MFJ    | Millville School District   | \$6,462       | 9/24/07        |
| D.D.    | 2                    | MFJ    | Clayton School District   | \$8,504       | 9/5/07         |
| T.F.    | K                    | MFJ    | Camden City Schools   | \$6,462       | 9/5/07         |
| W.G.    | 4                    | CLR    | ( last district of residence was out of state)<br>Tuition will be pd by State of NJ | \$8,504       | 9/5/07         |

| Student | Grade/Classification | School | District Received From  | Tuition  | Effective Date |
|---------|----------------------|--------|---|----------|----------------|
| A.J.    | 3/MD                 | CLR    | ( last district of residence was out of state)<br>Tuition will be pd by State of NJ   | \$17,854 | 9/5/07         |
| C.M.    | 6                    | CLR    | East Greenwich Schools  | \$7,629  | 9/5/07         |
| K.M.    | 6                    | CLR    | ( last district of residence was out of state)<br>Tuition will be pd by State of NJ   | \$7,629  | 9/5/07         |
| M.M.    | 2                    | MFJ    | East Greenwich Schools  | \$8,504  | 9/5/07         |
| D.P.    | 3                    | MR     | Clayton School District   | \$8,504  | 9/707          |
| D.P.    | K                    | MFJ    | ( last district of residence was not determined)<br>Tuition will be pd by State of NJ | \$6,462  | 9/5/07         |
| S.P.    | 2                    | MFJ    | Collingswood School District  | \$8,504  | 9/5/07         |
| T.P.    | 4                    | CLR    | Lindenwold Schools  | \$8,504  | 9/5/07         |
| A.S.    | 5/CI                 | MR     | Monroe Township   | \$16,548 | 9/5/07         |
| C.S.    | K                    | MFJ    | Elmer Borough School District   | \$6,462  | 9/5/07         |
| C.S.    | 6                    | MR     | ( last district of residence was out of state)<br>Tuition will be pd by State of NJ   | \$7,629  | 9/12/07        |
| M.S.    | 4                    | CLR    | Magnolia School District  | \$8,504  | 9/10/07        |
| N.S.    | K                    | MFJ    | Magnolia School District  | \$6,462  | 9/10/07        |
| D.T.    | 3                    | MR     | Millville School District   | \$8,504  | 9/24/07        |
| T.W.    | 6                    | CLR    | Lindenwold School District  | \$7,629  | 9/5/07         |
| T.W.    | 3                    | CLR    | Lindenwold School District  | \$8,504  | 9/5/07         |

5. Move to approve the Superintendent and School Business Administrator/Board Secretary arranging transportation and making tuition placement of the following students for the 2007-2008 school year:

STUDENT TUITION  
PLACEMENT - 2007-2008  
(REVISED)

| Student | Grade/Classification | Placement                    | Tuition  |
|---------|----------------------|------------------------------|--|
| G.G.    | 5/MD                 | GCSSSD-Bankbridge Elementary | \$26,460<br>+ 1-1 Aide @<br>\$143.50 per<br>diem |

The above student was previously board approved on the 6/20/07 agenda, at the incorrect rate of \$28,080 (MD program rate). The student is in the BD program and the correct rate is \$26,460. The 1-1 Aide is an addition to the previous motion.

6. Move to approve the following After School Enrichment Program Activities for the 2007-2008 school year:

**AFTER SCHOOL ENRICHMENT PROGRAM ACTIVITIES**

| <b>Program (Grade)</b>   | <b>Advisor</b> | <b>Dates</b>   | <b>Hours</b>     |
|--|----------------|--|------------------|
| Homework Club<br>3 <sup>rd</sup> & 4 <sup>th</sup> grade       | Lois Paoella   | September 24, 26<br>October 1, 3, 10, 15, 17, 22, 24, 29<br>November 12, 14, 19, 26, 28<br>December 3, 5 | 2:40 - 3:40 p.m. |
| Percussion Ensemble<br>5 <sup>th</sup> & 6 <sup>th</sup> grade | Ryan Griffin   | October 18, 23, 30<br>November 1, 15, 29<br>December 4, 11, 13,<br>January 3, 10                         | 2:40 - 3:40 p.m. |

Mr. Atkinson moved, Miss Grochowski seconded a motion to approve the following Finance Committee items:

**FINANCE COMMITTEE**

1. Bills - October, 2. State Aid Deductions, 3. Payroll, 4. Board Secretary's Report and Treasurer of School Monies Report, 5. Budget Transfers - October, 6. Budget Overexpenditure Certification - Board Secretary, 7. Budget Overexpenditure Certification - Board of Education, 8. Anticipated Revenue Summary, 9. Newfield Agreement

Motion carried unanimously by roll call vote. (Mrs. Coulbourn was absent during vote.)

1. Move to approve the list of bills for the month of October in the amount of \$673,234.95 as submitted by the School Business Administrator/ Board Secretary:

**BILLS - OCTOBER**

| <b>Bill List</b>                | <b>Amount</b>       |
|---------------------------------|---------------------|
| Bill List #1 - October 2, 2007  | \$286,382.32        |
| Bill List #2 - October 17, 2007 | \$386,852.63        |
| <b>Grand Total</b>              | <b>\$673,234.95</b> |

2. Move to approve amounts withheld from State Aid payments for the month of September and paid to County Special Services, Katzenbach, NJ Commission for the Blind and State Facilities in the amount of \$21,654.00.
3. Move to approve the payroll for the month of September in the amount of \$957,734.87 as submitted by the Board President, Superintendent and School Business Administrator/Board Secretary.
4. Move to accept the reports of the School Business Administrator/Board Secretary and Treasurer of School Monies for the period ending September 30, 2007 and acknowledge that they are in agreement.

**STATE AID DEDUCTIONS**

**PAYROLL**

**BOARD SECRETARY'S REPORT AND TREASURER OF SCHOOL MONIES REPORT**

- 5. Move to approve budget transfers for the month of October in the amount of \$62,482.00 as submitted by the School Business Administrator/Board Secretary. BUDGET TRANSFERS - OCTOBER
- 6. Move to approve the Board Secretary's Monthly Certification that as of September 30, 2007, no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.12( c )3. BUDGET OVEREXPENDITURE CERTIFICATION - BOARD SECRETARY
- 7. Move to certify that as of September 30, 2007, after review of the Board Secretary's and Treasurer's Monthly Financial Reports, and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.12( c )4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. BUDGET OVEREXPENDITURE CERTIFICATION - BOARD OF EDUCATION
- 8. Move to approve the anticipated Revenue Summary as of September 30, 2007 as submitted by the School Business Administrator/Board Secretary. ANTICIPATED REVENUE SUMMARY
- 9. Move to reaffirm and ratify action taken at the meeting of September 26, 2007 approving entering into a sending/receiving agreement with the Borough of Newfield. NEWFIELD AGREEMENT

Mr. McCormick moved, Mrs. Ciancaglini seconded a motion to approve the following Property Committee items:

**PROPERTY COMMITTEE**

- 1. Disposal of Equipment, 2. Resolution - Submission of 2008-2009 Comprehensive Maintenance Plan

Motion carried unanimously by roll call vote.

- 1. Move to approve the disposal of the following equipment:

**DISPOSAL OF EQUIPMENT**

| Property | Description            | Make     | Serial #    | Model #     |
|----------|------------------------|----------|-------------|-------------|
| 003716   | Overhead Projector     | Apollo   | 2021012     | A1-1000     |
| 003720   | Overhead Projector     | Apollo   | 1102358     | A1-1000     |
| 005293   | VCR                    | Philips  | 30753018    | VR660B      |
| 005137   | Storage Cart           | Bretford |             |             |
| N/A      | Storage Cart (quan. 2) | Bretford |             |             |
| 004928   | Storage Cart           | Bretford |             |             |
| 005627   | Copier                 | Xerox    |             | 8200 Phaser |
| 003156   | Alpha Smart Pro        | Alpha    | AA0796-7498 | ALF-CO1     |
| 003146   | Alpha Smart Pro        | Alpha    | AA0796-7605 | ALF-CO1     |
| 003188   | Alpha Smart Pro        | Alpha    | AA0796-7591 | ALF-CO1     |

| <b>Property</b> | <b>Description</b> | <b>Make</b> | <b>Serial #</b>  | <b>Model #</b> |
|-----------------|--------------------|-------------|--|----------------|
| 003170          | Alpha Smart Pro    | Alpha       | AA0796-7587  | ALF-CO1        |
| 001839          | Alpha Smart Pro    | Alpha       | AA0697-07121   | ALF-CO1        |
| 003135          | Alpha Smart Pro    | Alpha       | AA0796-7549  | ALF-CO1        |
| 001833          | Alpha Smart Pro    | Alpha       | AA0697-07154   | ALF-CO1        |
| 003185          | Alpha Smart Pro    | Alpha       | AA0796-7645  | ALF-CO1        |
| 001850          | Alpha Smart Pro    | Alpha       | AA0697-06365   | ALF-CO1        |
| 001848          | Alpha Smart Pro    | Alpha       | AA0697-06450   | ALF-CO1        |
| 003167          | Alpha Smart Pro    | Alpha       | AA0796-7593  | ALF-CO1        |
| 001858          | Alpha Smart Pro    | Alpha       | AA0697-06361   | ALF-CO1        |
| 003181          | Alpha Smart Pro    | Alpha       | AA0796-7573  | ALF-CO1        |
| 003172          | Alpha Smart Pro    | Alpha       | AA0796-7519  | ALF-CO1        |
| 001857          | Alpha Smart Pro    | Alpha       | AA0697-06358   | ALF-CO1        |
| 001831          | Alpha Smart Pro    | Alpha       | AA0697-06964   | ALF-CO1        |
| 001888          | Alpha Smart Pro    | Alpha       | AA0697-06466   | ALF-CO1        |
| 001847          | Alpha Smart Pro    | Alpha       | AA0697-07183   | ALF-CO1        |
| 001854          | Alpha Smart Pro    | Alpha       | AA0697-06391   | ALF-CO1        |
| 001842          | Alpha Smart Pro    | Alpha       | AA0697-07163   | ALF-CO1        |
| 001849          | Alpha Smart Pro    | Alpha       | AA0697-07168   | ALF-CO1        |
| 003187          | Alpha Smart Pro    | Alpha       | AA0796-7571  | ALF-CO1        |
| 003154          | Alpha Smart Pro    | Alpha       | AA0796-7411  | ALF-CO1        |
| 001844          | Alpha Smart Pro    | Alpha       | AA0697-07188   | ALF-CO1        |
| 001843          | Alpha Smart Pro    | Alpha       | AA0697-07176   | ALF-CO1        |
| 003161          | Alpha Smart Pro    | Alpha       | AA0796-7482  | ALF-CO1        |
| 003157          | Alpha Smart Pro    | Alpha       | AA0796-7481  | ALF-CO1        |
| 003176          | Alpha Smart Pro    | Alpha       | AA0796-7541  | ALF-CO1        |
| 001840          | Alpha Smart Pro    | Alpha       | AA0697-07016   | ALF-CO1        |
|                 | Alpha Smart Pro    | Alpha       | AA0796-7999<br>AA0796-7534<br>AA0796-7730<br>AA0796-7420<br>AA0796-7578<br>AA0796-7742 | ALF-CO1        |

2. Move to approve the following resolution:

RESOLUTION - SUBMISSION  
OF 2008-2009  
COMPREHENSIVE  
MAINTENANCE PLAN

Resolution

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Township of Franklin Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Township of Franklin Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Township of Franklin Board of Education in compliance with Department of Education requirements.

Mr. McCormick moved, Miss Grochowski seconded a motion to approve the following Transportation Committee items:

TRANSPORTATION  
COMMITTEE

1. Jointure - Delsea Regional High School District

Motion carried unanimously by roll call vote.

1. Move to approve the following transportation jointure with Delsea Regional High School District for the 2007-2008 school year for a total cost of \$90,863.00 as follows:

JOINTURE - DELSEA  
REGIONAL HIGH SCHOOL  
DISTRICT

| No. of Students | Host Districts<br>Route No. | Destination                | Cost         |
|-----------------|-----------------------------|----------------------------|--------------|
| 1               | SPO6                        | Archway - Atco             | \$ 17,752.00 |
| 7               | NPO1                        | Cumberland Christian       | \$ 6,013.00  |
| 22              | NPO3                        | Notre Dame/OLMA            | \$ 18,876.00 |
| 21              | NPO4                        | St. Mary/Victory Christian | \$ 17,598.00 |
| 5               | NPO5                        | Gloucester Co. Christian   | \$ 3,995.00  |
| 31              | NPO7                        | St. Catherine's            | \$ 26,629.00 |

Miss Grochowski moved, Mrs. Ciancaglini seconded a motion to go into closed session:

CLOSED SESSION

Resolution

**WHEREAS,** The Open Public Meetings Act permits a public body to exclude the public from a portion of its meeting in order to discuss certain specific matters as set forth in that act; and

**WHEREAS,** This body finds it necessary to meet in closed session to discuss Personnel, Attorney/Client Privilege; and

**WHEREAS,** Under the Open Public Meetings Act, the public may be excluded from that portion of the meeting at which such matters are discussed;

**NOW, THEREFORE, BE IT RESOLVED,** that this meeting of the Township of Franklin Board of Education held on October 17, 2007 shall be closed to the public to permit discussion of the subject matter aforesaid;

**IT IS FURTHER RESOLVED,** that this session shall last for approximately thirty (30) minutes, and the disclosure of matters discussed in the closed session shall take place at such time as all decisions with reference thereto are complete.

Motion carried unanimously.

Meeting adjourned 9:33 p.m.

Return to session 10:03 p.m.

Mr. Evans moved, Miss Grochowski seconded a motion to approve the following Personnel Committee items:

**PERSONNEL COMMITTEE**

1. Substitute Employment, 2. Leave of Absence Request - Teacher, 3. Leave of Absence Request - Teacher , 4. Superintendent of Schools - Employment, 5. Home Instruction - Special Education Teacher/Consultant, 6. 2007-2008 Nurse Assignment, 7. Food Service - Employment, 8. Field Experience - Student Placement Request(s), 9. Travel Expense - Professional Staff, Non-Unit Staff & Support Staff, 10. Resolution - Authorization for Emergent Hiring Pending Completion of Criminal History Check

Motion carried unanimously by roll call vote.

1. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of the following substitutes for the 2007-08 school year:

**SUBSTITUTE EMPLOYMENT**

|   |  |   |
|---|--|---|
| <u>Teacher</u><br><i>Maria Christmann</i><br>Deborah Cooper<br>Melanie Hampton<br><i>Kathleen Mercier</i> | <u>Teacher Aide</u><br><i>Janina Kohlmyer</i><br><br><u>Clerical</u><br><i>Valerie Bonvechio</i> | <u>School Nurse</u><br><i>Judith Krauss</i><br>Sharon Schofield |
|---|--|---|

*Indicates employee does not need an emergent hire.*

- 2. Move to approve an unpaid leave of absence for Andrea Watson, kindergarten teacher, as follows: March 25, 2008 - June 30, 2008 LEAVE OF ABSENCE REQUEST - TEACHER
- 3. Move to approve an intermittent (15 week-4 days p/wk) unpaid leave of absence for Brooke Wright under the provisions of the Family and Medical Leave Act. LEAVE OF ABSENCE REQUEST - TEACHER
- 4. Move to approve, upon the recommendation of the Superintendent and the approval of the N.J. Dept. of Education, the employment of Michael G. Kozak as Superintendent of Schools effective December 3, 2007 through June 30, 2011 as per negotiated contract agreement. SUPERINTENDENT OF SCHOOLS - EMPLOYMENT
- 5. Move to approve Lisa Price as a special education teacher/consultant for home instruction effective November 28, 2007 through June 30, 2008 at a rate of \$36.00 per hour, maximum four hours per week. HOME INSTRUCTION - SPECIAL EDUCATION TEACHER/CONSULTANT
- 6. Move to approve the 2007-2008 Nurse Assignment Plan, as attached. 2007-2008 NURSE ASSIGNMENT PLAN
- 7. Move to approve, upon the recommendation of Nutri-Serve Food Management, Inc., and the approval of the N.J. Dept. of Education the employment of the following food service employees for the 2007-2008 school year: FOOD SERVICE - EMPLOYMENT

| Name             | Position         | School/Location     |
|------------------|------------------|---------------------|
| Elaine Desiderio | Cafeteria Aide   | Caroline L. Reutter |
|                  |                  |                     |
| Diane Lilley     | Cafeteria Aide   | Main Road           |
| Cindy Phillips   | Cashier          | Main Road           |
| Kathy Bastian    | Kitchen Prep     | Main Road           |
|                  |                  |                     |
| Colleen Read     | Cafeteria Aide   | Mary F. Janvier     |
| Cheryl Capozzi   | Kitchen Prep     | Mary F. Janvier     |
| Linda Magliocco  | Cook/Unit Leader | Mary F. Janvier     |
| Michael Delaney  | Manager          | Mary F. Janvier     |

- 8. Move to approve the following requests for placements as follows: FIELD EXPERIENCE - STUDENT PLACEMENT REQUESTS

| Student Name  | University/College  | School | Placement (Staff Member) | Date    | Experience Description/College Year           |
|---|---------------------|--------|--------------------------|---------|---|
| Boland, Sarah   | Rowan               | CLR    | E. Lovelace              | Fall 07 | Observation/Sp. Ed.                           |
| Foulk, Courtney   | Camden Co. College  | CLR    | K. Scott                 | Fall 07 | Observation                                   |
| Rowand, Charles   | Rowan               | CLR    | E. Lovelace              | Fall 07 | Observation/Sp. Ed.                           |
| Sinclair, Serena  | CCC                 | MR     | I. Korbach               | Fall 07 | Observation/Sp. Ed.                           |
| Wiemer, Kimberly  | Fairleigh Dickinson | MR     | L. Waechter              | Fall 07 | Observation/Sophomore                         |
| Aldrich, Eric<br>Cromer, Brian<br>Dilks, Rebecca<br>Ehrhardt, Andrew<br>Fodor, Andrew<br>Jones, Evette<br>Kim, Dong<br>Litka, Katie<br>Pritchard, Todd<br>Quattrochi, Raymond | Rowan               | CLR    | R. Griffin               | Fall 07 | Observation for 1 day only (October 24, 2007) |

9. Move to approve travel expenses, as attached.

TRAVEL EXPENSE -  
PROFESSIONAL STAFF,  
NON-UNIT STAFF AND  
SUPPORT STAFF

10. Move to approve the following resolution:

RESOLUTION -  
AUTHORIZATION FOR  
EMERGENT HIRING  
PENDING COMPLETION OF  
CRIMINAL HISTORY CHECK

RESOLUTION

WHEREAS, the Township of Franklin Board of Education seeks to employ Deborah Cooper, Melanie Hampton, Sharon Schofield on an emergent basis for a period not to exceed three months, pending completion of a criminal history records check; and

WHEREAS, the Township of Franklin Board of Education seeks to demonstrate to the Commissioner of Education that special circumstances exist which justify the emergent employment; and

WHEREAS, Deborah Cooper, Melanie Hampton, Sharon Schofield, has attested that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq, as applicable;

NOW THEREFORE BE IT RESOLVED that the Township of Franklin Board of Education approves the application for emergent hiring of Deborah Cooper, Melanie Hampton, Sharon Schofield.

Mr. Evans moved, Mrs. Ciancaglini seconded a motion to approve the following Other Business items:

**OTHER BUSINESS**

- 1. Written Clarification - TFEA President, 2. Meeting Date Change

Motion carried unanimously.

- 1. Motion to approve the solicitor making a written request to the TFEA President to provide written clarification of his letter dated October 10, 2007 based upon his comments.
- 2. Motion to change the November meeting date from Tuesday, November 20, 2007 to Monday, November 19, 2007.

WRITTEN CLARIFICATION -  
TFEA PRESIDENT

MEETING DATE CHANGE

Miss Grochowski moved, Mrs. Coulbourn seconded a motion to adjourn.

ADJOURNMENT

Motion carried unanimously.

Meeting adjourned 10:20 p.m.

Respectfully submitted,

Elizabeth A. DiPietro  
School Business Administrator/  
Board Secretary

Typed by: jmp